

P.M.B. 13, AUCHI

INVITATION TO TENDER AUCHI POLYTECHNIC

Auchi Polytechnic Auchi, hereby invites reputable, qualified and registered contractors and suppliers to apply to be considered for contract to execute projects in the Polytechnic under the 2018 appropriation.

(A) The Projects;

Lot 1: Procurement of Outstanding Laboratory Furniture for Mineral Resources and Food Technology Departments

Lot 2: Procurement of Outstanding ICT Equipment for Library.

Lot 3: Construction/Extension of the Polytechnic Guest House.

Lot 4: Electrification of Campus 3

Lot 5: Examination Materials.

Lot 6: Answer Booklets.

(B) Application Requirements

- (1) Brief history of the company stating nature of work undertaken.
- (2) Evidence of incorporation with Corporate Affairs Commission (CAC).
- (3) Evidence of current Pension Commission Clearance Certificate (PENCOM).
- (4) Tax Clearance Certificate for the last three years (2015, 2016, 2017)
- (5) Evidence of Industrial Training Fund Clearance Certificate (ITF)
- (6) Evidence of Registration with Nigerian Social Insurance Trust Fund (NSITF)
- (7) Registration with Bureau of Public Procurement (BPP)

(8) Evidence of similar jobs successfully completed in the last three years, award letters and completion Certificates are relevant.

(9) Audited Accounts report for three (3) years (2015, 2016, 2017)

(10) List of equipment owned or leased to be used for the project and their location (Where applicable)

(11) List of key personnel/officers to be attached to the project and their qualifications. Enclose photocopies of professional certificates as well as evidence that none of the company's directors has been convicted for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation, falsification of facts relating to any matter.

(12) Evidence of financial capability. A Bank's reference indicating readiness to finance the project if the applicant's bid is successful.

(13) An affidavit disclosing whether or not any officer of this Polytechnic's relevant committee on procurement is a former or present Director, Shareholder or has any pecuniary interest in the applicant company.

(14) Evidence of submission of annual returns to the corporate Affairs Commission,

COLLECTION OF BIDDING DOCUMENT

Interested and eligible bidders may obtain further information and Bidding documents from the office of the Chief Procurement Officer, Auchi Polytechnic, Auchi.

SUBMISSION OF BIDDING DOCUMENTS

(1) Completed Technical and Financial bids shall be submitted in two (2) separate sealed envelopes marked "Technical Bids" and Financial Bids" and then enclosed in a larger sealed envelope.

(2) The name of job to be written at the top right hand corner of the envelope and the company name behind and to be deposited in a tamper-proof box in the office of the Chief Procurement Officer.

(3) Technical bids shall be opened on **19th March, 2018** at 12 noon in the Polytechnic Boardroom, Main Administrative Building, Auchi Polytechnic, Auchi.

(4) All submission should be returned **on or before 19th March, 2018** at 12 noon prompt and addressed to

The Acting Rector,

Auchi Polytechnic,

Main Administrative Building,

P.M.B.13

Auchi, Edo State

(i) This advertisement shall not be considered to be a commitment on the part of Auchi Polytechnic, nor shall it entitle the tenderer to make a claim whatsoever and/or seek any indemnity from Auchi Polytechnic, by virtue of such tenderer having responded to this advertisement.

(ii) Auchi Polytechnic shall not enter into any correspondence with unsuccessful applicants/bidders.

OPENING OF BIDS DOCUMENTS

(1) Successful technical bidders shall be communicated in writing on the date of opening of the financial bid.

Bidders or their representatives as well as the general public, civil Societies, relevant Non-Government organizations are hereby invited.

Register

Auchi Polytechnic, Auchi